

THE BEACH CLUB  
AT ST AUGUSTINE BEACH & TENNIS RESORT  
NOMINATING COMMITTEE GUIDELINES & FORMAT

- I.
1. Interested individual completes format as stated in guidelines to Chairperson of Nomination Committee at least 40 days prior to the Annual Meeting.
  2. Nominations forwarded to management to be included in voting/proxy package at least 40 days prior to the Annual Meeting

NOMINATION FORMAT - THE BEACH CLUB  
AT ST AUGUSTINE BEACH & TENNIS RESORT BOARD OF DIRECTORS

- II.
1. I, \_\_\_\_\_, do affirm that I will support and fulfill The Beach Club Governing Documents and all Board Policies and that I will faithfully discharge the duties of the position which I am seeking.

2. I understand the basic responsibilities of a Board member includes:

Term of Office: Two (2) years

Meetings: It is expected that all board members will attend a minimum of four (4) meetings annually: Dec. (annual), Feb./March (general), June (general) & Oct.(budget) unless otherwise excused by the Board President. Generally, meetings are Saturday events; however, Friday and Saturday meetings are commonly conducted during the calendar year.

Communication: It is expected that board members will be engaged in ongoing communication via email, text, telephone, etc. during their period of service.

AND any other duties assigned by the board president.

3. Number of resort shares owned \_\_\_\_\_ Owned for how long \_\_\_\_\_

Address: \_\_\_\_\_

4. State your interest and your experience that makes you a quality candidate for running for Board of Directors (**approximately 100-150 words suggested, attach a separate page**).

5. Signature with date \_\_\_\_\_

- III. Date received by Beach Club \_\_\_\_\_